

**LAEA MEETING  
SECRETARY'S REPORT  
for  
06-05-06**

I. Meeting called to order at 8:15.

II. Secretary's Report

Carol Koetter motioned to accept report.

Sharon Manley seconded.

Motion carried.

III. Treasurer's Report

Scott Bunkowski went through income and expenses as of 6-5-06.

Joel Ellinghuysen motioned to approve.

Carol Koetter seconded.

Motion carried.

IV. Committee Reports

For the Scholarship Committee, Cami Hughes went over the new guidelines for eligible scholarship recipients.

V. Old Business

A. Constitution Changes: Amanda Indra went through changes made by the executive committee. The major change was in the terms of the president and vice president. This was recently voted on and the results showed the association is in favor of having vice president serve for 1 year and the president for 2 years. Also, we now have disciplinary action in place. We voted to approve constitution changes and bylaws.

B. Operating Procedures: We need them for all committees. Amanda will work on them over the summer.

C. ATPPS: Committee has been meeting. Letter of intent has been sent. Haven't heard back yet. One member wondered if we want to pay committee members. There are five members. It was decided that this item would be voted on in August. Trainings this summer will be \$25.00 per person. Bonnie Kalms made a motion to pay the cost of trainings for those attending. Cami Hughes seconded the motion. Motion carried.

VI. New Business

A. Elections

1. Staff Development: Deb Heftman motioned to elect Dawn Lueck, Mike Richtman, and Brian Menk as high school reps to district staff development committee. Ann Stokke seconded. Motion carried.

2. President/Vice President: Carol Koetter volunteered for president position and Cami Hughes volunteered for the vice president position.

Bonnie Kalmes made a motion to elect Cami Hughes as vice president. Shelly Hoyt seconded. Motion carried.

Karen Anderson motioned to elect Carol Koetter as president. Bonnie Kalmes seconded. Motion carried.

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3. Negotiators: Erin Spencer volunteered to be a negotiator again. Sue Schneider and Chuck Penheiter also volunteered. Carol Koetter made a motion to nominate Sue, Chuck, and Erin as negotiators. Lori Anderson seconded. Motion carried.

B. Dawn Lueck spoke about meal stipend amount for staff development functions. Dawn then made a motion to table this issue for the fall. Motion was seconded by Brian Menk. Motion carried.

C. Stacy motioned to continue Star Tribune subscription at both the high school and intermediate schools. Ann Gerth seconded. Motion carried.

Bob Pomeroy motioned to adjourn. Sharon Manley seconded. Motion carried.